7. LABORATORY DIRECTOR SITE VISIT FORM *DISCLAIMER: FOR REFERENCE ONLY

Check box for items discussed or reviewed during visit Discussed Items Comments	Laboratory Location:			ate:	
□ Quality Control □ Quality Management Plan (QI Monitors) □ Proficiency Testing □ Safety/Physical and Environmental Conditions □ Instrumentation, Service Contracts, Maintenance □ Staffing + Personnel + Budgets □ IT/Laboratory Medical Records Review □ Clinical Consultation □ Continuing Education □ Method Validation □ Recalls + Backorders + FDA notices □ Policies and Procedures □ Point of Care Testing □ CAP Preparedness and Accreditation	Check box for items discussed or reviewed during visit				
□ Quality Management Plan (QI Monitors) □ Proficiency Testing □ Safety/Physical and Environmental Conditions □ Instrumentation, Service Contracts, Maintenance □ Staffing + Personnel + Budgets □ IT/Laboratory Medical Records Review □ Clinical Consultation □ Continuing Education □ Method Validation □ Recalls + Backorders + FDA notices □ Policies and Procedures □ Point of Care Testing □ CAP Preparedness and Accreditation		Discussed Items	Comments		
Cal Monitors		Quality Control			
Safety/Physical and Environmental Conditions		Quality Management Plan (QI Monitors)			
Conditions Instrumentation, Service Contracts, Maintenance Staffing + Personnel + Budgets IT/Laboratory Medical Records Review Clinical Consultation Continuing Education Method Validation Recalls + Backorders + FDA notices Policies and Procedures Point of Care Testing CAP Preparedness and Accreditation		Proficiency Testing			
Maintenance Staffing + Personnel + Budgets IT/Laboratory Medical Records Review Clinical Consultation Continuing Education Method Validation Recalls + Backorders + FDA notices Policies and Procedures Point of Care Testing CAP Preparedness and Accreditation		Safety/Physical and Environmental Conditions			
□ IT/Laboratory Medical Records Review □ Clinical Consultation □ Continuing Education □ Method Validation □ Recalls + Backorders + FDA notices □ Policies and Procedures □ Point of Care Testing □ CAP Preparedness and Accreditation					
Review Clinical Consultation Continuing Education Method Validation Recalls + Backorders + FDA notices Policies and Procedures Point of Care Testing CAP Preparedness and Accreditation		Staffing + Personnel + Budgets			
□ Continuing Education □ Method Validation □ Recalls + Backorders + FDA notices □ Policies and Procedures □ Point of Care Testing □ CAP Preparedness and Accreditation					
□ Method Validation □ Recalls + Backorders + FDA notices □ Policies and Procedures □ Point of Care Testing □ CAP Preparedness and Accreditation		Clinical Consultation			
□ Recalls + Backorders + FDA notices □ Policies and Procedures □ Point of Care Testing □ CAP Preparedness and Accreditation		Continuing Education			
 □ Policies and Procedures □ Point of Care Testing □ CAP Preparedness and Accreditation 		Method Validation			
□ Point of Care Testing □ CAP Preparedness and Accreditation		Recalls + Backorders + FDA notices			
□ CAP Preparedness and Accreditation		Policies and Procedures			
		Point of Care Testing			
☐ Other		CAP Preparedness and Accreditation			
		Other			

Medical Director __